

IQAC Meeting with QMC Coordinators and members, 10th August 2023

Action Taken Report

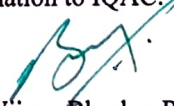
1. On submission of AQAR 2021-22, the QMC cells were made responsible for the data acquisition for AQAR 2022-23.
2. Preparation of NAAC Quality manual for Universities was initiated by IQAC, OU.
3. Format for the data of the departments have been uploaded on website and given to the Heads of the departments. The departmental website, updating is initiated.
4. University Colleges have strengthened their QMC cells and the information has been sent to IQAC.
5. The formats for the department AAA has been prepared by IQAC and sent to the Heads of the department for the information.
6. Formats for Mentor-Mentee sheets and mentor's diary had been prepared by IQAC and distributed to the departments for uniformity.
7. The important information to be placed in the notice boards have been instructed to the Heads of the departments for quality maintenance.
8. The academic diaries for faculty have been maintained in the departments.
9. Each department is informed to display their vision-mission statements along with that of the University.
10. IQAC has sent the framed NIRF certificates and NAAC certificates to the campus College Principals for display in the colleges.
11. The Heads of the departments were provided with the list of the files to be maintained at the departments for NAAC purpose.
12. SSS student data collection was initiated and the departments were instructed to send the data of all the students on role in the current academic year,
13. & 14. The Google form is created for collecting the past student data and sent to the Heads of the departments for posting in the old students Whatsapp groups.
15. All the departments were reminded about SSR to be submitted in 2024, to be prepared along with the data 2022-23.
16. Meetings of all the stakeholders with Vice-Chancellor has been scheduled.
17. IQAC has applied to TSCHE, Telangana for the conducting National level workshop on NAAC proceedings Osmania University Faculty.
18. The Departments have verified the Scholarship and Fellowship data available in the respective Principal Office.
19. The BOS of many Departments have been re-constituted with the required expert members and others according to NAAC Norms & UGC Guidelines.

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20. Two student Class Representatives (CR) have been appointed for each class one from boys and one from girls and their phone and mail details have been shared with Principal Office and IQAC.
21. Parent-teacher meetings were recommend in QAC Meeting and is being implemented in Engineering College.
22. In response to the letter from the Academic Section of Osmania University few Departments have given the consent for starting the Student Clubs and they appointed Coordinators for the Clubs.
23. Departments have shared the activities conducted through their MoUs.
24. The Civil Engineering Department & Institute of Genetics were asked to give the information about their Consultancy services.
25. Osmania University Consultancy Policy have been prepared and uploaded in the Website.
26. EMRC, Osmania University have shared the details of links of the Programmes developed in Swayam/MOOC's/You-tube courses by the Faculty of Osmania University.
27. Heads of the Departments were conveyed and encouraged for the Inter-Department Collaborations in Research & Academic activities.
28. Heads of the Departments were informed to encourage their staff and students to participate in outreach programmes.
29. Circular has been circulated among all the Departments to use Geo Mapping Camera App for the events conducted in their Departments.
30. Programmes were conducted for Research Scholars through HCDC for improving their Analytical and Writing Skills.
31. The Website information has been updated by all the Departments according to the data template provided by IQAC.
32. On sensitization by IQAC many Faculty have updated their information in the UMS Portal.
33. Well established Feedback system has been initiated by IQAC, which is uploaded on Website.
34. The significance of the Google Scholar accounts, Web of Science and ORCID have been emphasized in the Heads meeting and the Faculty starting sharing their registration information to IQAC.


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